



## RULES FOR CONTRACT USE OF THE RODEO GROUNDS

1. INSURANCE - In order to rent the Rodeo Grounds, the Town of Cave Creek requires a minimum of \$1,000,000 of insurance and the Town of Cave Creek MUST be assigned as an Additional Insured on the Certificate of Insurance. A copy of the Certificate of Insurance must be received by the Town of Cave Creek a *minimum two weeks* prior to the event.
2. CLEAN-UP - Use of the rodeo grounds includes responsibility for complete cleanup and removal of all trash and unused items. A Clean-Up plan must be submitted for Town review and approval *a week prior* to the event. NOTE: The Town of Cave Creek will perform a final inspection of the Rodeo Grounds prior to close of the event and a report will be submitted to the Rodeo Grounds Coordinator outlining the findings of that inspection.
3. DUST CONTROL - Dust control must be provided and be in compliance with current Maricopa County Air Quality Control Board requirements. A Dust Control plan must be submitted for Town review and approval *a week prior* to the event.
4. TOILET FACILITIES - Until such time as permanent restrooms can be provided, you will be responsible for the delivery and removal of an adequate number of portable restrooms to accommodate the estimated number of people using the facility.
5. UTILITY USAGE - Water is available for your use (NOTE: Please refer to Fee Schedule for costs per load of water used for clean up/dust control). If the grounds are used for evening events, the Town will charge a *minimum of \$200.00* for the use of the Arena Lighting covering up to the first two (2) night's usage. Subsequent usage and charges will be discussed *prior to the event* with Town staff.
6. ARENA - All tractor work within arenas will be accomplished by the event sponsor. The areas must be re-graded at the conclusion of the event.
7. DAMAGES - You will be responsible for obtaining an estimate and for paying the cost of all repairs for any and all damages that occur at the Rodeo Grounds property during your use of the facility.
8. KEY DEPOSIT - A key to the rodeo grounds may be collected from Town of Cave Creek Town Hall located at 37622 N. Cave Creek Road in Cave Creek, AZ. the key must be returned within 24 hours of the final day of the event. Failure to do so will result in *forfeiture* of your \$50.00 key deposit.
9. GROUND FIRES - At NO TIME will ground fires be permitted on the Rodeo Grounds property.
10. HOLDING PENS - All holding pens must be cleaned and put back in original condition after usage.
11. ALCOHOL - NO alcoholic beverages will be sold or distributed on or at the Rodeo Grounds property without a Special Event Liquor License. The event sponsor must apply for this Special Event Liquor License at the Town of Cave Creek Town Hall a *minimum of 45 days* prior to the event. NOTE: All individuals who will be working any food/beverage services must have current Food Handler cards; a County Inspector will be on site during the event to inspect for compliance with all rules and regulations regarding food/beverage handling.

\_\_\_\_\_  
Signature (authorized signer - Special Event Sponsor)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature (TOCC Employee)

\_\_\_\_\_  
Date